



<http://www.hongchi.org.hk>

Hong Chi Association was founded in 1965 and one of the largest non-profit organisations dedicated solely to serving people with intellectual disabilities in Hong Kong. For further information about the Association, please visit its website at [www.hongchi.org.hk](http://www.hongchi.org.hk)

## **Internal Auditor** (Ref. IA(FIN)/19/06/25/W)

### **Responsibilities:**

- Perform internal audits for service units and schools as scheduled to ensure compliance with Social Welfare Department and Education Bureau accounting regulations
- Review and recommend improvements to existing internal control measures
- Assist in budget preparation and financial year end review as well as staff training

### **Requirements:**

- University graduate, ACCA / HKICPA with at least 5 years' relevant experience
- Knowledge of Oracle and charitable organizations a definite advantage
- Excellent command in English and Chinese (written, spoken and in presentation)
- Work location: Tai Po

Interested parties please send full resume and expected salary with mark "Confidential & Ref. No." to : **Human Resources Office, Hong Chi Association, Pinehill Village, Chung Nga Road, Nam Hang, Tai Po** or by email to [hr\\_hra@hongchi.org.hk](mailto:hr_hra@hongchi.org.hk)

***\*\*Prospective employees are requested to undergo Sexual Conviction Record Check on voluntary basis\*\****

*(All data collected will be used for recruitment purposes only.)*